

TO: **CULTURE HERITAGE AND LIBRARIES COMMITTEE**

Monday 18 December 2017

FROM: **POLICY AND RESOURCES COMMITTEE**

Thursday, 19 October 2017

The draft public minutes of the Members Privileges Sub-Committee meeting held on 21 September 2017 were considered:-

RESOLVED – That:-

1. departing Members of the Court of Common Council be recognised for their service by way of a written resolution on the Court Summons as referred to above;
2. the current quality and manner in which resolutions were presented be recipients be enhanced and the Town Clerk be asked to look at how this could be achieved;
3. the Members Briefing be made available to past Members but that it not be made available on the website;
4. the inscribed resolution to Committee Chairmen be presented to Chairmen at the Committee Dinner held in honour of the outgoing Chairman and that the resolution be suitably framed; and
5. **the Culture, Heritage and Libraries Committee be requested to reconsider the quality of the material used to produce the sleeve for the pocket book.**